

## **Meeting Minutes 01/19/2016**

### **In attendance:**

- Board Members: Doug Galbraith, Deana Shew, Kristin Smith, Dick Lytle, Kaaydah Schatten
- HOA Operations Manager: Linda Schilz - Linsch Management.

### **Meeting Minutes**

- Deana Shew read the minutes from 12-08-15 meeting.
- Board moved to approve and adopt the meeting minutes.
- Linsch Management Update:
  - Gas Company has been sending the gas bill to Parkway Village HOA's street address rather than the Post Office box resulting in the gas being shut off. The correction has been made going forward and no penalties were made.
  - Bathroom ceiling lighting is still not fixed. Linda is going to follow up with Geraldo.
  - Linda is looking into having her seamstress shorten the tennis screens. The screens were bought online for a much cheaper price and only available in the longer length.
  - The Board members and Linsch Management engaged in budget discussions for the 2016 budget.

Deana Shew, Secretary (02/06/2016)

# **Parkway Village Homeowners Association**

## **Board of Directors Meeting**

**Date: February 10<sup>th</sup>, 2016, Wed, 6:30 PM CDT**

**Attendance: Doug Galbraith, Kristin Smith, Kaaydah Schatten, Linda Schilz from Linsch Management**

1. Doug Galbraith read the minutes from the January meeting. Minutes were approved.
2. Reviewed HOA financial statement.
3. The board discussed a proposal from Kaaydah to trim the trees in the community.
4. Linda reported all the lights are now working in the remodeled restrooms.
5. The board discussed putting more effort into cleaning the clubhouse.
6. The board approved fixing the broken mirrors in the workout room. Also, the shelf for the TV will be painted.
7. The board recommended putting the old artificial trees and broken cabinet in the clubhouse out for bulk trash.

**Planned Next Meeting:**

- Annual meeting March 16, 2016, 7:00 PM